

President's Cabinet

McKinley Williams

Notes

May 12, 2008

**President's Cabinet
Notes
Friday, May 12, 2008
2:30 p.m. to 4:30 p.m.**

Present: Richard Akers (for Fritz Pointer), Carol Maga, Mariles Magalong, Mercy Pono, Tim Schulze, McKinley Williams

Item	Outcome
1. Constituency Reports - Classified, Faculty, Students, Managers	<p>Mercy reported on their successful spa day. She commended Kay Armendarez for doing an excellent decorating job and really setting the tone in the Fireside Room. Mercy also thanked Carol for her supportive e-mail acknowledging the classified staff. Mercy continued to report they had a successful classified luncheon. Safety was the theme for the luncheon and Officer Ted Terstegge, Sgt. Jose Oliveira and Bruce King gave excellent presentations. This luncheon had the largest attendance of classified than any former luncheons, and because of that, they will revisit the topic at future luncheons. The next classified luncheon is scheduled for June 10th in the Fireside Room. Job Links is scheduled for June 5 at the San Ramon campus. Mercy said they are hoping our vans will be repaired by then. If the vans are not repaired, DVC and LMC have generously offered their vans to transport CCC classified who wish to attend. Classified Senate held their elections and Alma Cardenas, Betsy Hernandez-Dye, Rose Orpilla and Mercy Pono were all elected. Mercy is still encouraging classified to join more campus committees.</p> <p>Tim reported on the students' successful spa day on May 6th. They had a reflexologist, and offered manicures and massages. The students attended the State Senate of California Community Colleges (SSCCC) conference. They have a couple of new student senators. They passed a new bill in the Senate that will increase the Library hours for students' use.</p> <p>Mack reported that management had a district sponsored grade change workshop. They are trying to streamline the process for grade changes. The Chancellor has requested that all of the grade change forms be maintained in the Admissions and Records Office which is contrary to our campus policy of keeping them in the Dean's Office. We will now change our campus policy to comply with District's policy. Managers will be receiving Datatel training on June 3rd in LA-101. Emergency training (CERT) is scheduled for May 27, 28, and 29, 2008. We are planning our new classroom building and are seeking the assistance of those housed in the current Liberal Arts Building.</p> <p>Richard reported that he attended the last two-senate meetings. We need to look forward to the compressed calendar. It has been accepted</p>

	at the State level and we will eventually have to comply with the schedule. More colleges have been given recommendations from the accreditation commission to follow up on their SLO's.																		
2. Schedule for Next Year's President's Cabinet Meetings	<p>Mack distributed the schedule of dates for next year's president's cabinet meetings. We need to find out what Jeanelle Hope's schedule will be so we may schedule the time accordingly. Jeanelle will be the new ASU President for the 2008-09 academic year.</p> <table border="0"> <tr> <td>Friday, August 22, 2008</td> <td>Friday, January 23, 2009</td> </tr> <tr> <td>Friday, September 12, 2008</td> <td>Friday, February 13, 2009</td> </tr> <tr> <td>Friday, October 10, 2008</td> <td>Friday, February 27, 2009</td> </tr> <tr> <td>Friday, October 24, 2008</td> <td>Friday, March 13, 2009</td> </tr> <tr> <td>Friday, November 14, 2008</td> <td>Friday, March 27, 2009</td> </tr> <tr> <td>Friday, December 12, 2008</td> <td>Friday, April 10, 2009</td> </tr> <tr> <td></td> <td>Friday, April 24, 2008</td> </tr> <tr> <td></td> <td>Friday, May 8, 2009</td> </tr> <tr> <td></td> <td>Friday, May 24, 2009</td> </tr> </table>	Friday, August 22, 2008	Friday, January 23, 2009	Friday, September 12, 2008	Friday, February 13, 2009	Friday, October 10, 2008	Friday, February 27, 2009	Friday, October 24, 2008	Friday, March 13, 2009	Friday, November 14, 2008	Friday, March 27, 2009	Friday, December 12, 2008	Friday, April 10, 2009		Friday, April 24, 2008		Friday, May 8, 2009		Friday, May 24, 2009
Friday, August 22, 2008	Friday, January 23, 2009																		
Friday, September 12, 2008	Friday, February 13, 2009																		
Friday, October 10, 2008	Friday, February 27, 2009																		
Friday, October 24, 2008	Friday, March 13, 2009																		
Friday, November 14, 2008	Friday, March 27, 2009																		
Friday, December 12, 2008	Friday, April 10, 2009																		
	Friday, April 24, 2008																		
	Friday, May 8, 2009																		
	Friday, May 24, 2009																		
3. College Council Agenda	<p>Due to the lengthy agenda, President's Cabinet decided to eliminate Item #4 - Formation of Campus Equal Employment Opportunity Committee - Constituents bring names for membership of committee and move Item #6 - Budget Committee Augmentation Recommendations to the bottom of the Non-consent Agenda to accommodate Mariles' schedule for next Wednesday.</p> <ol style="list-style-type: none"> 1. Call to Order 2. Approval of Agenda 3. Approval of Minutes from April 9, 2008 4. Revision of F6003, College Procedures Handbook - Request for Marketing Services 5. Integrated Planning Model - Revisions 6. Alumni Recognition for CCCCD's 60th Anniversary Celebrations 7. Basic Skills Initiative Funding Proposal 8. Enrollment Management Plan 9. Budget Committee Augmentation Recommendations 10. Clarus Corporation's Branding Messages - Suggested Ideas for Tagline 11. College Hour 12. Student Services Reorganization 13. Remodel and Other Measure A Activities 14. FTES Goal Revision 15. Reports from Constituency Groups 16. Announcements 17. Adjournment 																		
2. Program Review - Final Recommendations Certified Nursing Assistant - Carol English as a Second Language - Mercy Nursing - Mercy Philosophy/Humanities - Mack Admissions and Records - Fritz	<p>Mack reminded President's Cabinet that we are scheduled to meet with the Graphics Department and Buildings and Grounds according to our final recommendations distributed last year. Since it is so late in the academic year, Mack thinks it would be best to meet with the Graphics Department and Buildings and Grounds (Bruce King) in September after the fall semester has begun. Everyone agreed.</p> <p>It was decided that since there was no validation for Philosophy/Humanities, we would draft our commendations and recommendations but not distribute them until we receive the</p>																		

Business Services - Tim Schulze	validation. Once we receive the validation, we will revisit our draft and finalize the final recommendations for Philosophy/Humanities at that time. Final recommendations were made for Certified Nursing, English as Second Language, Nursing, Admissions and Records and Business Services.
---------------------------------	---

Mack recognized Tim as this was his last meeting. Everyone thanked Tim for his hard work throughout the year and congratulated him on transferring to U.C. Davis.

The meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President